

Standard Process

1

Receive Order

Upon receiving a real estate contract or title request, we'll initiate the Title Search and unrecorded lien search of the property. To get started, **CONTACT US** today!

2

Connect All Parties Involved

We pride ourselves on creating a 100% transparent and open line of communication between all parties. We maintain that line throughout the entire process.

3

Clear Title Conditions

We clear any encumbrances on the title, such as Mortgages, HOA Liens, or Judgments and provide necessary title documentation for buyer financing. If the deal requires a short sale approval, we work directly with the bank to initiate the request and obtain approval. **ASK US** about our short sale process for more detail!

4

Closing

It's time to transfer ownership! We'll coordinate and confirm the closing between all parties and arrange for a mobile or mail-away closing if necessary. We'll ensure all closing documents are executed correctly and completely and all necessary funds have been received. The final step is to obtain funding authorization and disburse funds.

5

Post-Closing

We'll ensure all necessary documents are recorded in public record and will prepare and deliver the final Title Insurance Policy along with the original recorded documents.